

Lower Level Level - April 2027

Week 1: Effective Speaking: Voice, Body Language & Eye Contact | Vocabulary & Comprehension

Name: _____

Date: _____

SECTION 1: VOCABULARY

projection	Speaking loudly and clearly enough to be heard
enunciation	Articulating words clearly and distinctly
pacing	The speed at which you speak
inflection	Variation in pitch and tone to add emphasis
eye contact	Looking directly at your audience while speaking
body language	Non-verbal communication through posture and gestures
filler word	Unnecessary words used when uncertain: "um," "uh," "like"
podium etiquette	Professional behavior at a speaking stand
stage fright	Anxiety about performing or speaking in front of others
impromptu	Speaking without specific preparation

SECTION 2: USE IT IN A SENTENCE - Choose 4 words above and write original sentences.

1. Word: _____ Sentence: _____

2. Word: _____ Sentence: _____

3. Word: _____ Sentence: _____

4. Word: _____ Sentence: _____

SECTION 3: COMPREHENSION QUESTIONS

1. What are three non-verbal communication techniques that improve public speaking?

2. How does pacing (speaking speed) affect how an audience receives your message?

3. What are filler words? Name 4 examples. How can you reduce them?

4. Why is eye contact important in public speaking? How do you maintain it with a large audience?

5. What is the difference between projection and shouting?
